



Student Pick-Up Form and After School Dismissal Arrangements

(Full-day students only)

Each family will receive a pick-up tag that needs to be placed in a visible spot on the passenger side of the vehicle during pick-up. A student **will not** be allowed to get in a car if a pick-up tag is not displayed. If you do not have your tag displayed, you will have to park and walk to the office. Please bring your ID. You will receive a slip to take to the multi-purpose room to pick-up your student. Please understand and cooperate fully with this procedure for the sake of the security and safety of all Archway Glendale students.

Archway Glendale will provide 2 tags per family at no cost. If you need additional tags, the cost will be \$1 for 2 tags. Please stop by the school office to request and pay for additional tags.

Student Name (one form per student, please): _____ **Class:** _____

PLEASE ONLY CHOOSE ONE OPTION FROM EACH SECTION.

On full school days my student will:

_____ Be picked up at dismissal time in a vehicle

Choose one time: _____ At 2:30 _____ At 2:45 _____ At 3:15 (late pick-up is offered to families with both Archway and Prep students)

_____ Be dismissed to leave campus alone (walking, biking, etc.). Students will not be allowed to remain on campus.

Choose one time: _____ At 2:30 _____ At 2:45 _____ At 3:15 (late pick-up is offered to families with both Archway and Prep students)

_____ Go to Athenaeum

On early release days my student will:

_____ Be picked up at dismissal time in a vehicle

_____ Be dismissed to leave campus alone at 1:30 (walking, biking, etc.). Students will not be allowed to remain on campus.

_____ Go to Athenaeum

_____ Participate in a Wednesday afternoon program

On half school days my student will:

_____ Be picked up at dismissal time in a vehicle

Choose one time: _____ At 11:30 _____ At 11:45 _____ At 12:15 (late pick-up is offered to families with both Archway and Prep students)

_____ Be dismissed to leave campus alone (walking, biking, etc.). Students will not be allowed to remain on campus.

Choose one time: _____ At 11:30 _____ At 11:45 _____ At 12:15 (late pick-up is offered to families with both Archway and Prep students)

_____ Go to Athenaeum

Parent Authorization/Release: Archway Glendale has permission to follow the information on this form. If changes need to be made I understand I will need to immediately contact Archway Glendale and my student's teacher with the update and re-submit the form with the updated information.

Parent Signature _____ Date _____

* Please use the back of this form to write in names AND contact numbers for any additional authorized adults allowed to pick-up your student in addition to parents, guardians or emergency contacts listed on the application. Be sure your pick-up tag is displayed in their vehicles, if applicable.

Student Name (one form per student, please): _____ **Class:** _____

I hereby allow the above student to be picked up by the following adults:

***Glendale Prep students are not allowed to pick up Archway Glendale students.**

Name	Phone #
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Parent Signature _____ Date _____